

Employer: Muncie Community Schools

EFFECTIVE DATE

JOB TITLE/WORK LOCATION

**EMPLOYEE INFORMATION**

LAST

FIRST

MI

MALE  FEMALE

SINGLE  MARRIED

SOCIAL SECURITY#OF EMPLOYEE

DATE OF BIRTH

CONTACT NUMBER

ADDRESS

**TYPE OF COVERAGE REQUESTED:**

**MEDICAL**       EMPLOYEE ONLY       EMPLOYEE+1       FAMILY       NO COVERAGE

**DENTAL**       EMPLOYEE ONLY       EMPLOYEE+SPOUSE       MEMBER+CHILD(REN)       FAMILY       NO COVERAGE

**VISION**       EMPLOYEE ONLY       EMPLOYEE+1       FAMILY       NO COVERAGE

**COVERED MEMBERS**

NAME	RELATIONSHIP	SOC SEC NUMBER	DATE OF BIRTH	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	MEDICAL	DENTAL	VISION

**OTHER INSURANCE INFORMATION**

Do you or any of your family members have other Group Health Insurance including Medicare?      Yes       No

If "Yes" to Medicare, please check all coverages that are applicable:      Part A       Part B

If YES, what types of benefits are covered?      MEDICAL       RX       DENTAL       VISION

If YES: Name of Insured Person:

Birthdate of Insured Person:

Covered Dependents:

Insurance Company Name:

Any person who, with intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

*Employee Signature*

*Date*

To be completed by Employer:

New Enrollment \_\_\_\_\_

Open Enrollment \_\_\_\_\_

Cancellation \_\_\_\_\_

Name Change – Formerly \_\_\_\_\_

Change Dependent Status \_\_\_\_\_

Date Change Occurred \_\_\_\_\_